



Lewis-Palmer Hall of Fame

Nomination Form – 2017

The purpose of the Hall of Fame is to recognize those who have made a *“Significant Ongoing Contribution to the Excellence of Lewis-Palmer School District.”* Categories of positions that are eligible for nomination include retired or former teachers, support staff, administrators, school board, and community volunteers who may be considered as exceptional in their positions.

Name of Person to be Nominated: _____

Nominee’s Position(s) Held: _____

Nominee’s Current Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Email: _____

Name of Person Submitting Nomination: _____

Affiliation with Nominee: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Email: _____

Please provide the following information when preparing your nomination packet and include all relevant information regarding the candidate's significant contributions and how this person was exceptional among his/her peers. Please be specific, and attach information using the following outline *(You may contact the nominee for information needed to complete the application packet, if you so desire.)*

1. Please submit a cover letter stating why you believe this candidate should be included in the Hall of Fame and provide specific examples for each of the following LP values:
 - a. Doing what's best for kids
 - b. Treating others with dignity and respect
 - c. Encouraging purposeful creativity and innovation
 - d. Promoting the pursuit of excellence
2. Provide a biography/background leading to and including time in Lewis-Palmer School District.
3. Please submit information regarding recognition this nominee has received from peers, parents, or students.
4. Attach at least one and no more than five letters of support from others who have knowledge of the nominee's contributions to the school district.
5. List the nominee's special honors/awards and other notable achievements. Clearly state the significance of each award.
6. Attach any other information relevant to your nomination if applicable. (Do not include social media artifacts.)

Completed nomination materials must be received no later than April 28, 2017.

Send materials to: Lewis-Palmer Hall of Fame
Attn.: Joanne Jensen
146 Jefferson Street
P.O. Box 40
Monument, CO 80132

For questions regarding the application packet, please send an email with your questions to:
info@lewispalmer.org

Lewis-Palmer Hall of Fame Nomination Checklist

For use by the nominator – Do not submit this form

- Cover Letter:** Including specific examples of how the nominee's contribution demonstrates the values described below
- Biography/Background:** Leading to and including time in Lewis-Palmer School District
- Recognitions:** Information regarding recognitions the nominee has received from peers, parents, or students
- Letters of Support:** At least one but no more than five letters of support from others who have knowledge of the nominee's contributions to the Lewis-Palmer School District
- Honors/Awards:** List of the nominee's special honors/awards and other notable achievements and the significance of each

When reviewing nominations, applications will be evaluated, in part, based on the information provided in response to the following values:

- Significance of contribution**
Specify examples of the nominee's contributions that went above and beyond the average expectations of an employee or volunteer.
- Ongoing - enduring, lasting impact of contribution**
Describe the nominee's enduring and lasting contribution.
- Promoting the pursuit of excellence**
Specify how the nominee's contribution furthered the tradition of excellence in D38.
- Tangible effect on excellence**
Describe how the nominee, regardless of position(s), served by guiding, mentoring, advising, supporting, and/or counseling others.
- Doing what's best for kids**
Discuss the impact the nominee's contribution had on students.
- Treating others with dignity and respect**
Describe how the nominee treated others professionally, and with civility and honesty.
- Encouraging purposeful innovation**
Identify the nominee's innovations, and/or describe situations in which the nominee supported the creativity and innovation of others.
- Leadership**
Explain how the nominee's contribution furthered the effort to expect, encourage and achieve excellence.