

Lewis-Palmer School District Summer School 2017

Dates: May 30 – June 23

Location: Palmer Ridge High School
19255 Monument Hill Road
Monument, CO 80132

Coordinator: Kim Sandoval
719-867-8147
ksandoval@lewispalmer.org

Online and Teacher-taught class (Credit Recovery or Counselor Approved): Cost - \$210.00 per class

NEW-PE/Outdoor Education for regular credit or credit recovery (PE credit/open to **ALL** students):
Cost - \$210.00 per class + additional fee of \$75.00. Total for Outdoor Education is \$285.00.

For all classes, specify “summer school” on the memo line and make check payable to Lewis-Palmer School District along with completing the registration packet.

Class Schedule
For Online and Teacher-taught Class
ALL courses run from May 30th-June 23rd!
FIRST WEEK SCHEDULE / May 30th - June 2nd
First Block: 7:30 – 10:30
Meal Break: 10:30 – 11:00
Second Block: 11:00 – 1:30
First week time is adjusted due to Memorial Day!
BEGINING WEEK of June 5th - June 23rd SCHEDULE
First Block: 7:30 – 10:00
Meal Break: 10:00 – 10:30
Second Block: 10:30 – 1:00

Class Schedule for PE/Outdoor Education
May 30th-June 12th
2 Week session (10 days)
7:30 - 1:00 daily

Depending on number of students enrolled in the class will determine if a second 2 week session will run

Students should not be on campus before 7:15 or after 1:15 (1:45 first week).
If students have only a morning class, they **MUST** be picked up by 10:15 (10:45 first week).

Students with only an afternoon class should arrive no earlier than 10:15 (10:45 first week).
Individual instructors will schedule ten-minute breaks. Students are not allowed to leave campus during breaks.

Deadline for registration is May 14, 2017 by 2:00 p.m.

Please put your registration application, course selection form, policy and procedure form, IEP/504 documents and check in an envelope with the student's name and parent/guardian name and direct it to the **ATTENTION Kim Sandoval**. These envelopes can be dropped off at either the LPHS or PRHS main office. If mailing the application, please send to **Palmer Ridge High School, 19255 Monument Hill Road, Monument, CO 80132** by **May 14, 2017**. Schedules are determined solely on registration information. Exact class schedule information will not be available until May 24, 2017.

Registration Application

Student: _____

Grade completed in May, 2017 (**MUST have been a HS student in 2016/17**) _____

School attended: _____

Parent/Guardian: _____

Parent/Guardian contact information (please circle your preferred method of contact):

Home phone _____ Cell phone: _____ Work phone: _____

Email address: _____

In case of an emergency call: _____ **at (phone #):** _____
(name / relationship)

Does the student have an IEP, ILP, or 504 plan? Yes No If yes, attach a copy.
Does the student have any medical conditions? Yes No Provide necessary information

Summer school staff does not have access to these documents unless you provide them. Due to limited staff and the short time frame of summer school, some accommodations cannot be fulfilled. Before your application is processed, summer school staff will evaluate whether individual needs can be met.

Is there any other information that you would like to share about this student that might help us to make the summer school experience as productive as possible? (Use back of page if needed.)

Course Selection Form

Core Classes

Our goal is for all of these courses is to have a direct instruction component. However, if enrollment numbers are low students may be placed in the similar online course. **Students may NOT select both the A and B sections of the same subject.** The summer school session is too short for students to gain a year's worth of knowledge in any one subject area. Students will receive .5 of a credit for successfully completing any of the following courses. ***Signing up for any of these courses is for credit recovery only.***

Please circle your selections. You may choose up two classes. If taking PE, you may only sign up for PE.

English:	English 1A	English 1B	English 2A	English 2B	English 3A	English 3B
Math:	Algebra 1A	Algebra 1B	Geometry A	Geometry B		
Soc. Studies:	Civics A	Civics B	US History A	US History B	World Geography	
Science:	Earth Science A	Earth Science B	Biology A	Biology B	Chemistry A	Chemistry B
PE:	Outdoor Education _____					

PE/Outdoor Education may include activities such as (but not limited to) hiking, indoor rock climbing, geocaching, bicycling, fishing, golf, frisbee and team building activities. Most class days will involve a field trip to a local trail or other locale. Students will be transported on a district bus.

Online Elective Classes

While these classes are monitored by a staff member, there is minimal direct instruction; therefore, these opportunities are geared to students who are self-motivated and who can work independently. Students may be required to submit notes on the readings. A signed A+ contract (given on first day) is required. **Attendance for online students is mandatory at PRHS until the course has been completed.** In addition, students may access the courses from home. ***Midterms and finals must be taken onsite with teacher supervision. Students who complete an online class with a grade of C or better receive .5 of an elective credit. You will also have additional assignments assigned in the first week of the course that must be completed and turned in to the teacher.*** There are no extensions offered for online classes; they must be completed by June 23rd at 2:00 PM. If the class is not completed, the student will receive an F on his/her transcript. Additional classes you may sign up for include:

Sociology _____	Anthropology _____	Psychology _____
Art Appreciation _____	Personal Finance _____	Health _____

We (student and parent/guardian) have read and understand the policies and procedures for LPSD 38 summer school (see page 4). We understand that if a student misses more than 3 class periods or is a discipline problem, he/she will be removed from the program with no refund or credit. We have read, signed, and attached the A+ contract.

Parent/Guardian Signature _____ Date _____

Student Signature _____ Date _____

Your school counselor must sign your summer school registration form for validation of course. This must be done before registration will be processed.

Counselor signature _____ Date _____

Summer School Policies and Procedures 2017

Registration and Payment/Refund

Please submit a check with your registration to Kim Sandoval at Palmer Ridge High School by 2:00 PM, May 14th, 2017. Make checks payable to Lewis-Palmer School District #38. Please put "Summer School" on the memo line.

The cost for each class is \$210.00.

Refunds will be made if the class is cancelled due to lack of enrollment or if the student drops by the end of the day on Wednesday, May 31, 2017. There are **NO exceptions** to this policy.

Schedules

Schedules are not set until after all registrations are processed.

Schedules will be posted on students' Infinite Campus, My Campus Portal, by May 24th.

Attendance

Summer school courses meet for only 20 days, so it is imperative that students attend all days. There **are no excused absences**. If a student misses more than three class periods, he/she will be dropped and all credit and tuition will be forfeited. Three tardies (this includes returning from breaks) count as one absence.

Discipline

Codes of conduct for LPHS and PRHS will be enforced during summer school. Students will be respectful, be where they are supposed to be, and be doing what they are supposed to be doing. Students will be dressed appropriately for school, and no hats are allowed. Students are not allowed to use cell phones during the time they are in session.

If phone is needed, they must ask for permission to use the phone. No skateboards are allowed on campus. The summer school teachers and administrator will deal with discipline issues and parent/guardians will be contacted.

Summer school has a **'three strikes and you're out'** policy. If a parent/guardian is contacted for a third time regarding discipline, the student will be dropped and all credit and tuition will be forfeited.

Food and Drink

There is no food service for summer school and the vending machines are not operational. Students need to bring food and drinks from home and eat in the designated areas only. Individual instructors *may* schedule up to 2 additional breaks for no more than 10 minutes each. Students may not leave campus during class breaks.

Building Access and Parking

- Students who drive to summer school **MUST** park in the Academic level parking lot (upper lot).
- Access to the building will be restricted to the designated front entrance and the designated academic hallway classrooms and restrooms.
- Students should not be on campus before 7:15 or after 1:15.
- If students have only a morning class, they **MUST** be picked up by 10:45.
- Students with only an afternoon class should arrive no earlier than 10:50.
- Students without timely transportation should not consider summer school as a viable option.