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Dear Current and Future District 38 Families,

November 18, 2022

The Public Schools of Choice law allows resident pupils to enroll at schools in Colorado districts for which they are not zoned. Parents/guardians have the ability to select the school that best fits the student's educational needs. This is a summary of the choice enrollment information for Lewis-Palmer School District's 2023-2024 school year.

Choice enrollment window: 7:30 am on January 3 to 4:30 pm on February 10, 2023.

Participating schools: All schools will consider accepting students as required by law. In accordance with Colorado state law, applicants may be denied if there is a lack of space or teaching staff, or if the school is not structured or equipped with the necessary facilities to meet the special needs of the pupil. As our student population grows, we must be able to accommodate resident students. For these reasons, approval for non-resident and out-of-boundary students may be limited by seat availability.

Questions regarding Monument Academy's ability to accept new students should be directed to the school at 719-481-1950.

When/how to apply: Applications will be available at the Administration Building and on the district website beginning January 3, 2023. Submit forms via email, fax, or directly to the District Administration Building or to any district school during normal business hours.

Continued Approval: Once approved for a school, students are expected to remain there for the grade levels served by the school. **Students are automatically advanced to the next grade level in the building each year as long as there is room.**

Preschool: Choice enrollment does not apply to preschool. Students applying to our preschools from outside the boundaries of Lewis-Palmer School District will be considered based on availability of space and resources.

Priority: If there are any space limitations, students who apply will be considered in the following order.

1. LPSD 38 resident students with a sibling who is currently attending the requested school and who will attend that school the following year.
2. All other LPSD 38 resident students and students of district employees.
3. Non-resident students with a sibling who is currently attending the requested school and who will attend that school the following year.
4. Non-resident students with a sibling who is currently attending any other school in Lewis-Palmer School District 38.
5. All other non-resident students.

For more information, see our [Choice Enrollment page](#) or contact 719-488-4700.

Choice enrollment should be completed for the following situations:

- New students (including kindergartners) who reside in another school district, and those who reside inside the boundaries of Lewis-Palmer School District who want to attend a school other than their assigned neighborhood school.
- Current non-resident sixth graders who want to attend Lewis-Palmer Middle School.
- Current eight grade students who want to attend a District 38 high school for which they are not zoned.
- Current District 38 students who want to change schools (this includes current choice-enrolled students who want to switch to their neighborhood school).
- Any student who moved out of his or her school's neighborhood attendance area during the 2022-2023 school year and who intends to remain at the same school.

Important high school athletic information: Current high school students who want to switch schools may have restricted athletic eligibility. Please familiarize yourself with the Colorado High School Activities Association (CHSAA) Transfer Rules, found on the CHSAA website (<http://chsaanow.com>). You may also consult with your athletic director.

Enrollment requirements: New students approved for choice enrollment must still complete the normal new student enrollment process. This is an online process and will open for the 2023-2024 school year beginning February 17, 2023. Please direct enrollment questions to the district registrar at 719-488-4700.

Conditional Enrollment: New students from outside the boundaries of Lewis-Palmer School District are enrolled conditionally until a review of appropriate educational records is completed. These include grades, attendance, safety and discipline records, and plans related to the student's disability-based needs.

Transportation: Families agree to provide transportation for students to schools outside of designated transport areas. For additional transportation information, please see the transportation webpage, located on our website under "Departments."

Subsequent transfers: Students will not be eligible for any other transfer without submitting a new choice enrollment application, and transfers during the school year will only be approved in exceptional circumstances.

Charter school families:

- Monument Academy policies differ from those of District 38 traditional schools.
- Monument Academy 8th graders will need to indicate their desired high school preference on their "Intent to Enroll" form with Monument Academy. Those students who do not plan to attend Monument Academy High School will either be transferred to their neighborhood District 38 high school, or with an accompanying choice enrollment application, be considered for the District 38 high school of choice. Those students who plan to attend high school elsewhere will need to enroll with the appropriate district.