



"In Pursuit of Excellence"

Lewis-Palmer School District #38

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Dear Current and Future District 38 Families,

December 28, 2018

The Public Schools of Choice law allows resident pupils to enroll at schools in Colorado districts in which they are not residents. Parents/guardians have the ability to select the school that best fits the student's educational needs. This letter contains a summary of the choice enrollment information for Lewis-Palmer School District's 2019-2020 school year.

Choice enrollment window: January 2 to February 15, 2019.

Participating schools: All schools will consider accepting students as required by law. However, many schools have reached capacity and acceptance may be limited by space and staff availability at the school and/or availability of special programs and facilities needed to meet a student's educational needs. Our student population continues to grow and we must accommodate resident students. For these reasons, Lewis-Palmer School District traditional schools and the Home School Enrichment Academy are closed to open enrollment for new K-8 students from outside the district boundaries. Exceptions will be considered for siblings of currently enrolled students and approval will depend on seat availability at the school requested. Questions regarding Monument Academy's ability to accept new students should be directed to the school at 719-481-1950.

When/how to apply: Applications will be available at the Administration Building and on the district website beginning January 2, 2019. Submit forms through email, via fax, or directly to the District Administration Building or to any district school during normal business hours.

Resident vs. non-resident applications:

- Students who reside **within** the boundaries of Lewis-Palmer School District, once approved for a school, are expected to remain there for the grade levels served by the school. Since this becomes the child's assigned school, any request to return to the neighborhood school is accomplished through the choice enrollment process.
- Students who reside **outside** the boundaries of Lewis-Palmer School District are approved on a year-to-year basis. Considerations for continued enrollment take into account space and program availability, as well as compliance with attendance and behavior guidelines.
Note: Elementary students approved from outside the district prior to the 2015-2016 school year are "grandfathered" and may finish out the grade levels served by the school.

Priority: Returning students are given priority in accordance with policy. Siblings of current choice-enrolled students are not given preference. District 38 residents requesting choice enrollment are considered before accepting non-district residents.

Choice enrollment will be considered for the following situations:

- New students (including kindergartners) who reside in another school district. New students who reside inside the boundaries of Lewis-Palmer School District who want to attend a school other than their assigned neighborhood school.
- Current students who want to change schools (includes current choice-enrolled students who want to switch to their neighborhood school).
- Any student who moved out of his or her school's neighborhood attendance area during the 2018-19 school year and intends to remain at the same school.
- Note: Preschool students must be District 38 residents in order to attend preschool in Lewis-Palmer School District (not applicable to Monument Academy).

Important high school information:

- Current high school students who want to switch schools may have restricted athletic eligibility. Please familiarize yourself with the Colorado High School Activities Association (CHSAA) Transfer Rules. Information can be found on the CHSAA website (<http://chsaanow.com>). You may also consult your athletic director.
- Course registration for incoming freshmen is planned for February 28 at both high schools. Students must be enrolled in order to select classes. Those students who are unable to attend this event, as well as new upperclassmen, will select classes with their high school counselors on an individual basis.

Enrollment requirements: New students approved for choice enrollment must still complete normal student enrollment. This is an online process and will open beginning in early February for the upcoming school year. Please refer questions to the District Registrar at 719-488-4700.

Transportation: Families agree to provide transportation for students to schools outside of designated transport areas. For additional transportation information, please see the transportation webpage on our website under "Departments."

Subsequent transfers: Students will not be eligible for any other transfer without submitting a new choice enrollment application, and transfers during the school year will only be approved in exceptional circumstances.

Charter school families:

- Monument Academy policies differ from those of District 38 neighborhood schools.
- Monument Academy 8th graders do not automatically "roll up" to high school. Those students who plan to attend their neighborhood high school in District 38 do not need to submit a choice enrollment application but should indicate their preference on the "High School Intent to Enroll" form with Monument Academy.

*Questions regarding choice enrollment:
please contact the district registrar at 719-488-4700.*